

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham Assembly Hall, Market Place, Melksham  
**Date:** 15 June 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt,  
Cllr Jonathon Seed, Cllr Roy While and Cllr John Thomson

### **Wiltshire Council Officers**

Rhys Schell – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Laurie Bell - Associate Director

### **Town and Parish Councils**

Keevil Parish Council – Myra Link  
Melksham Town Council – Bruce Sanders  
Melksham Without Parish Council – Richard Wood & Rolf Brindle  
Seend Parish Council – Tony March & Mark Wood

### **Partners**

Wiltshire Police – Inspector Nick Mawson  
Dorset and Wiltshire Fire & Rescue Service – Jack Nicholson  
Melksham Community Partnership – Colin Goodhind  
Melksham Seniors – Brian Warwick

**Total in attendance: 65**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Cllr Jonathon Seed was elected Chairman for the forthcoming year.</p>
2	<p><u>Chairman's Welcome</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and thanked those present for their excellent turnout and support of the Area Board.</p>
3	<p><u>Election of the Vice Chairman and Appointments to Outside Bodies and Working Groups</u></p> <p>Cllr Pat Aves elected as Vice Chairman for the forthcoming year.</p> <p>Appointments to outside bodies and working groups for the forthcoming year:</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G) – Cllr Roy While</li> <li>• Melksham Community Area Partnership – Cllr Terry Chivers</li> <li>• Local Youth Network (LYN) – Cllr Jon Hubbard</li> <li>• Melksham Campus Advisory Board – Cllr Jon Hubbard</li> <li>• Melksham Neighbourhood Plan – Cllr David Pollitt</li> </ul>
4	<p><u>Chairman's Announcements</u></p> <p>The following Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Carers in Wiltshire Joint Strategy 2016-2020 – written report, contained in the agenda pack.</li> <li>• Help Melksham win the Road to Rio – written report, contained in the agenda pack.</li> <li>• Meet the Funder event – 22 June 2016 – written report, contained in the agenda pack.</li> <li>• Groundwork and Tesco “Bags of Help” funding – written report, contained in the agenda pack.</li> </ul>

- Adult Care Charging Policy Consultation – written report, contained in the agenda pack.
- Church Street - no right turn  
The Chairman advised that this matter would be looked at by the Area Board at it's next meeting in July. A briefing paper would be drawn up and a Wiltshire Council Highways officer would be in attendance at that meeting to answer any question raised.

5 Apologies for Absence

Andy Hinchcliffe – Melksham Town Council, Chris Pickett – Older Peoples Champion and representatives from Atworth and Great Hinton Parish Councils.

6 Minutes

**Decision**

- **The minutes of the meeting held on Wednesday 13 April 2016 were agreed as the correct record.**

7 Declarations of Interest

There were none.

8 Update and Reports

Children and Young people including Local Youth Network (LYN)

Cllr Jon Hubbard advised that:

- Emma Drage had been appointed as the Melksham Community Youth Facilitator for Melksham, and was soon to have her first meeting with the Local Youth Management Group.
- The Canberra Centre was not closing.
- An emergency LYN grant payment of £500 had been awarded to Melksham Cricket Club for youth kit following the fire at the Melksham cricket pavilion. An update was given by Andy Footner the club representative on the positive impact this short term funding has provided.

## Decision

- **That the Melksham Area Board agrees an emergency LYN grant payment of £500 to Melksham Cricket Club for youth kit following the fire at the Melksham cricket pavilion.**

### Health and Wellbeing

Cllr Pat Aves advised that:

- The Network Group was planning to meet during September 2016.
- The Melksham Wellbeing Group would be meeting on the 27 June to identify local priorities.

### Business and Economy

Cllr Roy While advised that:

- The second Bowerhill/Hampton Park Industrial Bulletin had now been distributed.

### Community Area Transport Group (CATG)

Cllr Roy While advised that:

- The CAT-G would meet during July 2016.

### Read Easy

Cllr David Pollitt advised that:

- The group now had ten trained readers with four in training.

The Chairman thanked all members for their updates.

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### Melksham Campus/Market Place regeneration

Cllr John Thomson - Cabinet Member for Communities, Campuses, Area Boards and Broadband and Laurie Bell - Associate Director Communities & Communications, Wiltshire Council gave an update on the Melksham Campus and Market Place regeneration projects.

Points made included:

### Health and Wellbeing Centre and site plan

- Design options in draft based on revised accommodation schedule and discussions with partners.
- Decision on the re-provision of the assembly hall pending the design options for the new centre and the site.
- Options for Melksham House to be confirmed.
- Master plan for the site still in discussion regarding planning options and site value etc.

### Health and Wellbeing Centre - outdoor facilities

Following discussion with all clubs the site will provide a cross-section of outdoor sports facilities:

- 2 x multi-use games areas for netball, 5-a-side football etc.
- 4 dedicated tennis courts
- Cricket field (plus facilities tbc)
- Outdoor bowls and pavilion

### Woolmore Farm

- Work on-site progressing well.
- Issues relating to utility services and access.
- Working to mitigate any impact – completion date 15 August.
- Pitches have been seeded – anticipate usage end Sept.
- Teams scheduling away matches to give pitches time to mature  
Working closely with the clubs.

### Market Place improvements

- Atkins has completed the detailed designs and works package.
- Meeting took place with Ringway (contractor) on 31 May.
- Ringway developing detailed programme incl. projected start and finish date – published end June.

- Also met with representatives from the Christmas Lights Committee and Town Council to minimise impact on preparations.

#### Skate Park

- Building surveyor appointed.
- Due diligence on the site carried out – land ownership, covenants, current planning restrictions.
- Initial stakeholder consultation meeting taking place this week.
- Summer 2016 - skate park contractor selected and proposals developed  
Early Autumn - start on site.
- More detail on the programme following appointment of a build contractor.

#### Indoor bowls

- The new Health & Well Being Centre would not include an indoor bowls facility.
- The club would continue to operate from Christie Miller whilst the new centre was being built.
- Wiltshire Council was committed to working with the club to help them develop a long-term sustainable strategy including alternative funding streams and future location.

Questions raised included:

Would facilities at the centre be older people friendly?

*a. The needs of older people would not be over looked.*

Would there be any space for an outdoor petanque area at the centre?

*a. There may be some space available for this.*

The Chairman thanked John Thomson and Laurie Bell for their update on this exciting project for Melksham.

10	<p><u>Wilts and Berks canal - Melksham Link</u></p> <p>Paul Lenaerts - Project Manager, Wilts &amp; Berks Canal Trust gave a short update on the Melksham Link.</p> <p>Points made include:</p> <ul style="list-style-type: none"> <li>• That the Environmental Statement for the Melksham Link had now been produced, (copies of this document were tabled at the meeting).</li> <li>• That a second consultation had been carried out with over 100 responses.</li> <li>• That around 20m was needed to build it.</li> <li>• That the Trust was now looking at new way of funding the project.</li> <li>• That a master plan was being drawn up as to how funding might be achieved.</li> </ul> <p>Questions raised included:</p> <p>That there were concerns re the number of houses that might be built to part fund the project and the time frame.</p> <p><i>a. The number of houses built would depend on the level of funding required, and that any building would probably not be for another 18 month – 2 years.</i></p> <p>The Chairman thanked Paul Lenaerts for his update.</p>
11	<p><u>Melksham Football Club and Melksham Rugby Club- Planning for the future</u></p> <p>Dave Wiltshire - Melksham Town FC Chairman and Scott Simmons - Melksham RFC gave brief presentations outlining their respective facilities at the New Woolmore Farm site.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Exciting times for both clubs.</li> <li>• The need of better facilities for both of these well supported Melksham clubs.</li> <li>• A real opportunity to build up better partnerships.</li> <li>• Build a family / community atmosphere that would attract bigger and better events.</li> </ul>

12	<p>The Chairman thanked Dave Wiltshire and Scott Simmons for their presentations.</p> <p><u>Written Partner Updates</u></p> <p>To receive any written updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• NHS Wiltshire/Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Town Council</li> </ul> <p>Melksham Senior People’s Forum</p> <ul style="list-style-type: none"> <li>• Brian Warwick highlighted the Seniors community fun day on Thursday 30 June at the Canberra Centre, all were welcome.</li> </ul> <p>Dorset &amp; Wiltshire Fire and Rescue Service</p> <p>The Chairman welcomed Jack Nicholson to the meeting, and looked forward to seeing representatives of the Dorset &amp; Wiltshire Fire and Rescue Service at future Area Board meetings.</p> <p>The Chairman thanked all partners for their updates.</p>
13	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p><b>Decision</b>  <b>Bowerhill Village Hall Trust awarded £1,326 for Bowerhill Village Hall projector and sound system.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Riverside Club awarded £1,500 for Renewal of heating system at Riverside Club.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p>



	<p><b>Decision</b>  <b>The Wiltshire School of Gymnastics awarded £2,929 for Wiltshire School of Gymnastics Training Aids and Vinyl Flooring.</b>  <b>Reason</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Devizes and District Opportunity Centre awarded £1,500 for Outdoor play shelter on the condition that the Devizes Area Board award at least £1,500 for this project.</b>  <b>Reason</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Lye Recreation Field, Seend awarded £750 for play equipment.</b>  <b>Reason</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Golden Fleece Cricket Club awarded £500 for GFCC outdoor seating area.</b>  <b>Reason</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Melksham Skills Centre awarded £865.40 for Melksham Skills Centre safe play.</b>  <b>Reason</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><b>Decision</b>  <b>Wiltshire Mind awarded £300 for a new laptop.</b>  <b>Reason</b>  <i>The grant meets the 2016/17 grants criteria.</i></p> <p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
15	<u>Close</u>